

Academic Year: 2020-21

| Sl.No | Name of the PI/ Co-PI/Name of the person holding the Chair | Title of the research project, endowments, Research Chairs | Name of the funding agency | Amount INR in Lakhs |
|-------|--|--|--|---------------------|
| 1 | Dr. Garima Mathur | Online FDP on "Understanding Human Behaviours in Organization" | AICTE-Learning and Training Academy | 0.93 |
| 2 | Dr. Garima Mathur | Webinar on "Cyber Crime Against Women: Preacutions and Strategies" | National Commission for Women, New Delhi | 0.5 |



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



AICTE Training and Learning (ATAL) Academy, (Online FDP)

F. No. 01_/AICTE/ATAL-HQ/2020-21_____

To

Date: 11.06.2021

Prestige Institute of Management and Research, Gwalior
Opposite Deen Dayal nagar
MADHYA PRADESH

Sub: Release of a sum of Rs 93,000 /- for AICTE Training and Learning (ATAL) Academy OnlineFDP.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 93,000/-** (Rupees **Ninety – Three Thousand** Only) for conduct of online **AICTE Training And Learning (ATAL) Academy FDP (Understanding Human Behaviours in Organizations)** to Prestige Institute of Management and Research, Gwalior, Opposite Deen Dayal nagar, MADHYA PRADESH, under **AICTE Training And Learning (ATAL) Academy**.

This fund is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- The cost for conducting per programme will be Rs.93,000/- as per detail given as under:

1 Honorarium to Coordinator Rs 10,000/-

2 Honorarium for computer operator Rs 2,000/-

3 Honorarium for experts (Rs.5000/session for 14 sessions) Rs 70,000/-

4 Provision for payment to Lab Attendant Rs 1,000/-

5 Miscellaneous charges (petty expenses not covered above) Rs 10,000/-

TOTAL = Rs.93,000/-

Programmes having permission to change amounts under different heads with overall ceiling of Rs 0.93 lakh being intact.

- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

The full amount of the grant sanctioned will be released as an advance to the University/Institute through electronic transfer on the account of the University/Institute after submission of mandate form

III. Conduct of test and issuance of certificate

- A test shall be conducted by coordinator at the end of the program.
- The certificates shall be issued to those participants who have been approved by coordinator, attended the program with minimum **80% of attendance** and scored **minimum 60% marks** in the test.

IV. Submission of documents by university/institution

- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -
 - (i) List of candidates who have successfully completed the program on the basis of the test conducted by Program Coordinator.
 - (ii) A program completion report along with photographs, videos, media report is to send after the completion of workshop along with the list of participants and Utilization Certificate, Expenditure Statement etc. within one month of conduct of **AICTE Training and Learning (ATAL) Academy programme**.
- b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall to adjust.

V. General Instructions

- a. **Maximum 200 participants** may be allowed to attend online FDP. Coordinators are free to admit a smaller number of participants depending on the feasibility.
- b. A test has to be conducted (may be online) on the last day and those who score more than 60% will be termed as successful candidates. Those who have **attendance 80% or more** and also **score more than 60% in the test** will be issued a **digital certificate**.
- c. These **online sessions are to be recorded** as the facility is available on the software which is being used for online delivery of FDP. You are also requested to upload recording on youtube of google drive share recording link of sessions with AICTE.
- d. **Eligibility for Participants:**
 - a. The faculty members of the AICTE approved institutions, Research scholars, PG Scholars, participants from Government, Industry (Bureaucrats/Technicians/Participants from Industry etc.)/School Teachers and staff of host institutions.
 - b. Not more than 30% from Host Institution.
- e. If programme is not conducted in the financial year 2021 only, the released amount has to be returned back to AICTE.
- f. Any extra money required to complete the programme must be borne by the institute from their own resources but the quality of the activities should not be compromised.
- g. FDP title name, name of coordinator, institute name is not allowed to change without permission however schedule dates may be changed with information ATAL Academy cell and Regional Office.

This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

-sd-

**Regional Officer
AICTE-CRO, Bhopal**

Copy forwarded for information and necessary action to: -

1. **Dr. Garima Mathur, Coordinator ATAL Programme**
2. **ATAL Academy Cell AICTE HQ**
3. **Guard File**



भारत सरकार
राष्ट्रीय महिला आयोग
प्लॉट नं. 21, जसोला इंस्टीट्यूशनल एरिया,
नई दिल्ली-110025
GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR WOMEN
PLOT NO. 21, JASOLA INSTITUTIONAL AREA,
NEW DELHI-110025
Website : www.ncw.nic.in
Date: 10/08/2020

File No: 16(35)/2020-21/NCW (SCW)

To,

Dr. Garima Mathur

Prestige Institute of Management

Opposite Deen Dayal Nagar, Maharajpur Raod

Gwalior, Madhya Pradesh-474020

Subject: Webinar on " Cyber Crime against Women: Precautions and Strategies"

Madam/Sir,

Please refer to the proposal submitted by you to the National Commission for Women for organising Webinar on the above mentioned subject. I am happy to inform you that the Commission has approved your proposal for conducting Webinar with a financial assistance restricted to **Rs. 50,000 (Rupees Fifty Thousand only)**.

2. In order to enable the Commission to process the matter further, following documents/information are required to be made available to the Commission as per prescribed formats within 15 days of the issue of this letter which has also been emailed to you:

- I. Acceptance Letter
- II. Undertaking in the prescribed format (**Annexure-A**)
- III. Details for linking of PFMS with NCW in the prescribed format (**Annexure-B**)
- IV. Bank Mandate Form in the prescribed format (**Annexure-C**)

3. The sanctioned amount shall be released in two instalments as under:

- I. 50% in advance after acceptance of the proposal along with requisite documents (as mentioned in **Para No.2**)
- II. The balance 50% on receipt of the satisfactory webinar report in the prescribed format (as described in **Para No.5**) and on submission of the following documents:

- A. Utilisation Certificate (As per GFR 12-A)
- B. Item wise Expenditure Statement
- C. Original Bills and Vouchers

4. It may be noted that the first instalment will be released only after receipt of the documents/information as mentioned in **Para No.2**. If no response is received within 15 days of the issue of this letter, the approval will be deemed to be cancelled.

5. It may be noted that the sanction may be rejected and amount released may be recovered any time in case, the grantee organisation fails to conduct the webinar within period of one month from the date proposed for conducting the webinar or fails to submit the satisfactory webinar report including the following details:

- I. Detailed session wise summary of the proceedings of the webinar
- II. Gist of deliberations made/information shared by the Resource Persons
- III. Specific, actionable and topic oriented recommendations bifurcated into actionable at Local, State and Central Government levels.
- IV. Full recording of the Webinar
- V. List of Participants with their names, addresses, contact number and email addresses
- VI. List of Resource Persons along with their designation and contact details (At least 60% Resource Person as mentioned in the webinar proposal must participate in the webinar)

6. The date of organising webinar must be intimated to the Commission at least 15 days prior to the date of webinar **along with online invite link** to enable the Commission to depute an officer/observer to ensure adherence with the stipulated guidelines and presence of the qualified resource persons. **The webinar must be organised on or before 31st December, 2020.**

7. It may also be noted that it may take at least one month to release the first instalment after receipt of the requisite information/ documents from you.

8. Please quote the reference number of this letter in future correspondence and also ensure that the organisation is registered under PFMS and linked with NCW, otherwise payment cannot be made.

Encl: As Above

Yours faithfully



Loma Vasisht
Senior Research Officer